

THE DANISH INSTITUTE OF ARBITRATION

The Schedule of Fees and Charges of the Danish Institute of Arbitration (DIA) as of 2 March 2026

The following Schedule of Fees and Charges of the DIA applies to the determination of disputes in cases, commenced on 1 December 2022 or thereafter in accordance with the “Rules of Arbitration” (hereafter referred to as the Rules) and to the determination of disputes in accordance with the “Rules for Express Arbitration”.

1.1. Registration Fee of DKK 9,700 / EUR 1,300

Along with the Statement of Claim the Claimant must pay a registration fee, see Art. 9 (1) of the Rules and Art. 4 (1) of the Rules for Express Arbitration.

The registration fee is DKK 9,700 / EUR 1,300.

The registration fee is non-refundable.

1.2. Additional Registration Fee

In the event of consolidation or a joinder of additional parties, or if counterclaims are raised, a registration fee of DKK 9,700 / EUR 1,300 is to be paid for each new claim, new case or additional party, see Art. 9 (3) of the Rules.

In the event of a joinder of additional parties, or if counterclaims are brought, under the Rules for Express Arbitration, a registration fee is to be paid for each additional party or new claim, see Art. 4 (3) of the Rules for Express Arbitration

This means for instance:

- If the Respondent raises a counterclaim, the Respondent must pay a registration fee, see Art. 9 (3) of the Rules and Art. 4 (3) of the Rules for Express Arbitration.
- If a party requests the consolidation of arbitrations, the requesting party must pay a registration fee for each new case, see Art. 15 (7) and Art. 9 (3) of the Rules.
- If a party requests the joinder of a third party, the requesting party must pay a registration fee, see Art. 16 (6) and Art. 9 (3) of the Rules, and Art. 8 (4) and Art. 4 (3) of the Rules for Express Arbitration.
- If a third party requests to join in an arbitration, the third party must pay a registration fee, see Art. 16 (6) and Art. 9 (3) of the Rules.
- If an additional claim is raised in connection with multiple contracts in a single arbitration, the party raising the claim must pay a registration fee, see Art. 17 (4) and Art. 9 (3) of the Rules.

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2.1. Deposit includes Security for the Fees of the Arbitrator(s) and Administrative Charge of the Danish Institute of Arbitration (DIA)

In addition to the registration fee, the parties shall, within a time limit set by the Secretariat, pay a cash deposit as security for the estimated costs of the arbitration, including an administrative charge of the DIA, see 2.3.1 below, and fees of the arbitrator(s), see 2.3.2 below.

The amount of the deposit is set by the Secretariat by first looking at the costs calculator on the DIA's website <https://voldgiftsinstituttet.dk/en/costs/>. The calculation of the deposit via the costs calculator depends in the specific case on 1) when the arbitration commenced, 2) the economic value of the case and 3) the number of arbitrators.

Typically, a deposit shall be paid at:

- the commencement of the arbitration, see Art. 10 of the Rules and Art. 5 (1) of the Rules for Express Arbitration
- submission of counterclaim(s), see Art. 10 (5) of the Rules and Art. 5 (6) of the Rules for Express Arbitration
- consolidation or joinder of additional parties, see Art. 12 (1) and Appendix 2, Art. 2 of the Rules and, as regards joinder of additional parties, see Art. 5 (4) of the Rules for Express Arbitration.

Interest is not added to the deposit.

2.2. Adjustment to the Deposit

The Secretariat can, according to Art. 12 (1) of the Rules (and to Art. 5 (4) of the Rules for Express Arbitration), adjust the deposit and decide that an additional deposit is to be paid before the case proceeds. Adjustment of the deposit can occur for instance if:

- The raised claims are modified.
- The case is more difficult or more complex than originally anticipated.
- Cases or claims are consolidated.

2.3. Administrative Charge and the Fees of the Arbitrator(s)

Via the costs calculator on <https://voldgiftsinstituttet.dk/en/costs/> one can obtain an overview of the administrative charge and the amount of the fees of the arbitrator(s).

The calculation of the administrative charge and the fees of the arbitrator(s) depends on the economic value of the case, which is set in accordance with the guidelines at Appendix 2, Art.2 of the Rules, which is formulated as follows:

"Article 2

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The fees and the administrative charge in the Schedule of Fees and Charges of the DIA, mentioned in Art. 1, are based on the economic value of the case, which is determined according to the following principles:

- a) The amount in dispute is calculated as the aggregate economic value of all claims. If secondary or alternative claims have been made in respect of a certain issue, the economic value shall be based on the claim with the highest economic value.
- b) If arbitrations are consolidated or a claim is added, the amount in dispute shall be calculated as the sum of the economic value of all arbitrations and claims.
- c) Interest claims shall not be taken into account for the calculation of the economic value of the case. However, if the interest claim or claims exceed the amount of the principal claim(s) then the amount in dispute shall be set at the value of the interest claim(s) instead of the value of the principal claim(s).
- d) Amounts in currencies other than Danish Kroner (DKK) or euro shall be converted to DKK by using the average exchange rate used by Danmarks Nationalbank which applies at the time of the submission of the claim(s).
- e) If the economic value of the case cannot be determined on the basis of the claim(s), or if the determination otherwise gives rise to doubt, the value shall be set at the discretion of the Chair's Committee after consultation of the parties and the Arbitral Tribunal."

2.3.1. Further Provisions regarding the Administrative Charge of the DIA

The administrative charge of the DIA is set as stated above by use of the costs calculator on the DIA's website.

However, the Chair's Committee of the DIA may set the administrative charge at a lower or higher amount than what follows from the costs calculator, if the scope of work or other exceptional circumstances justify it, see Appendix 2, Art. 3 (1) of the Rules and Art. 22 (1) of the Rules for Express Arbitration.

If the arbitration ends before the rendering of a final award on the merits of the case, for instance because a settlement has been reached or the arbitration is terminated with an award on the formalities of the case, the Chair's Committee shall set a reasonable administrative charge, taking into account the scope of work and other circumstances, see Appendix 2, Art. 3 (2) of the Rules and Art. 22 (2) of the Rules for Express Arbitration.

If the case ends immediately prior to the final oral hearing on the merits of the case, the administrative charge shall be the full amount as set out by the costs calculator, unless the Chair's Committee decides otherwise, see Appendix 2, Art. 3 (2) of the Rules.

2.3.2. Further Provisions regarding the Fees of the Arbitrator(s)

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The fees of the arbitrator(s) are set within the fee range in accordance with the costs calculator. However, the Chair's Committee may set the fees of the arbitrator(s) at a lower or higher amount, if the scope of work or other exceptional circumstances justify it, see Appendix 2, Art. 4 (3) of the Rules, and Art. 21 (3) of the Rules for Express Arbitration.

The Chair's Committee sets the final fees for the arbitrator(s) based on a reasoned written proposal, made by the President of the Arbitral Tribunal after consultation of the other arbitrators, or by the Sole Arbitrator respectively, and which shall state the amount of the total fees.

In the event that the Arbitral Tribunal consists of a panel of three arbitrators, the fees of the co-arbitrators are, as a starting point, set at 75% of the fee of the President of the Arbitral Tribunal, which are calculated according to the costs calculator. The Arbitral Tribunal's proposal may nevertheless contain a different allocation between the arbitrators of the total fees of the Arbitral Tribunal see Appendix 2, Art. 4 (1) of the Rules.

When the Chair's Committee sets the fees, it shall take into account whether the Arbitral Tribunal has ensured that the deposit paid was sufficient on an ongoing basis, the diligence of the arbitrators, whether the arbitrator(s) managed the arbitration within a reasonable time and in an efficient and cost-conscious manner, including whether the time limit mentioned in Art. 39 (1) of the Rules (and Art. 19 (1) of the Rules for Express Arbitration) has been complied with, the amount in dispute, the time spent, the complexity of the dispute and other circumstances, see Appendix 2, Art. 4 (2) of the Rules, and Art. 21 (2) of the Rules for Express Arbitration.

If the confirmation of an arbitrator is revoked in accordance with Art. 22 of the Rules (or Art. 11 of the Rules for Express Arbitration), or an arbitrator is replaced for other reasons, the Chair's Committee shall set a reasonable fee for the arbitrator in question, see Appendix 2, Art. 4 (6) of the Rules.

The same applies in the event that an arbitration ends before the rendering of a final award on the merits of the case, for instance because a settlement has been reached or the arbitration is terminated with an award on the formalities of the case, see Appendix 2, Art. 4 (6) of the Rules.

3. Fees at Expert Appointment

If the Arbitral Tribunal or the parties jointly request the DIA to provide suggestions as to one or more experts, who shall report to the Arbitral Tribunal on questions, which the Arbitral Tribunal shall decide, a fee of DKK 8,000 / EUR 1,070 shall be paid to the DIA for each suggestion, see Art. 35 (5) of the Rules. This fee also includes any administration of the deposit, see below.

If the DIA is requested to charge and administer the deposit as security to cover the costs that are expected in connection with the work of the expert, a fee of DKK 5,000 / EUR 670 shall be paid to the DIA. This also applies if the DIA has not suggested the expert(s), but if for instance the parties jointly or a business organisation has, see Art. 35 (5) of the Rules.

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The fees paid to the DIA mentioned in this section shall be paid by the requesting party, unless otherwise decided by the DIA

4. Fees and Charges in Cases regarding Taking of Evidence before an Interim Arbitrator, see Appendix 3 of the Rules

In cases that are conducted in accordance with Appendix 3 of the Rules, the party requesting the appointment of an interim arbitrator shall pay a cash deposit as security for the estimated costs of the interim arbitrator proceedings, see Appendix 3, Art. 8 (1) of the Rules.

The Secretariat sets the amount of the deposit and may adjust the amount at any time, see Appendix 3, Art. 8 (2) of the Rules.

The amount stands, among other things, as security for payment of the fee of the interim arbitrator and the administrative charge of the DIA, which amounts to one third of the fee of the interim arbitrator, unless the Chair's Committee decides otherwise, see Appendix 3, Art. 8 (3) of the Rules.

If the interim arbitrator or the parties jointly request the DIA to provide suggestions as to one or more experts, who shall report to the Arbitral Tribunal on questions, which the Arbitral Tribunal shall decide, the parties or the requesting party shall pay a fee of DKK 8,000 / EUR 1,070 for each suggestion, see Appendix 3, Art. 9 (2) of the Rules. This fee also includes any administration of the deposit, see below.

If the DIA is requested to assist regarding charging and administering the deposit as security to cover the costs that are expected in connection with the work of the expert in the interim arbitrator proceedings, a fee of DKK 5,000 / EUR 670 shall be paid to the DIA. This also applies if the DIA has not suggested the expert(s), but if for instance the parties jointly or a business organisation has, see Appendix 3, Art. 9 (3) (4) of the Rules.

The fees to be paid mentioned in this section shall be paid by the requesting party, unless otherwise decided by the DIA

5. Fees and Charges for Cases regarding Interim Measures before an Emergency Arbitrator, see Appendix 4 of the Rules

In cases that are conducted in accordance with Appendix 4 of the Rules, the party requesting the appointment of an emergency arbitrator shall pay a cash deposit as security for the estimated costs of the emergency arbitrator proceedings, see Appendix 4, Art. 10 (1) of the Rules.

The Secretariat sets the amount of the deposit and may adjust the amount at any time, see Appendix 4, Art. 10 (2) of the Rules.

The amount stands, among other things, as security for payment of the fee of the emergency arbitrator and the administrative charge of the DIA. The administrative charge amounts to one third of the fee of the emergency arbitrator, unless the Chair's Committee decides otherwise, see

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Appendix 4, Art. 10 (3) of the Rules

6. Other Provisions and Banking Details

Any room hire or catering does not appear in the costs calculator. This also applies to any expenses for the arbitrators' transport, meals and lodging, etc.

In the event that meetings, including oral hearings, are held on the DIA's premises, one can read further regarding the DIA's rates for hiring meeting rooms, etc. on the DIA's website:

<https://voldgiftsinstituttet.dk/en/costs/rent-of-premises/>

The deposit paid by a party, in accordance with the mentioned provisions of this Schedule of Fees and Charges of the DIA, is not applicable to and does not cover the legal costs of other parties.

Registration fees are paid to the DIA using the following banking details:

Danske Bank
Bernstorffsgade 40
DK- 1577 København V

DKK:
reg.nr. 4183
account nr. 4180503080
BIC – SWIFT: DABADKKK
DKK IBAN: DK4330004180503080

EUR:
reg.nr. 4183
account nr. 4180727620
BIC – SWIFT: DABADKKK
EUR IBAN: DK6030004180727620

7. Entry into Force

The Schedule of Fees and Charges of the DIA applies to the determination of disputes in cases commenced on 1 December 2022 or thereafter.